

HOLY CROSS SCHOOL

PARENT HANDBOOK



**REED ROAD - TRINITY PARK QLD 4879
PO BOX 1026, SMITHFIELD 4878**

PHONE (07) 4057 6920 FAX (07) 4057 8183

E-mail: secretary.trinitypk@cns.catholic.edu.au

Website: www.holycross.qld.edu.au

CRICOS Provider Code: 02477B

**The Roman Catholic Trust Corporation of the Diocese of Cairns trading as Holy Cross School,
Trinity Park
ABN 42 498 340 094**

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PRINCIPAL'S MESSAGE **Photo Sarah**

Welcome to Holy Cross Catholic Primary School. We are situated in the Northern Beaches Parish of Cairns. Our inaugural year was in 1987 when we commenced with 28 children in Year 1, 2 and 3. Temporary classrooms beneath the church premises (currently the Out of School Hours Care) were used until the first stage of the school was completed in mid March. The land was originally owned by a local cane-farmer, Mr. Tom Dillon. The school's sporting house names acknowledge four of the early European pioneering families in the Smithfield area, namely Mallon, Robinson, Petersen and Dillon.

Holy Cross is a Catholic school administered by Cairns Catholic Education Services, where our core Purpose and Vision is: To provide excellent Catholic education for people in the Diocese of Cairns. Through their involvement in the Catholic Faith community, students are able to reach their full potential through the enhancement of their educational, personal and spiritual dimensions. They and the communities in which they live and study, are sustained and enriched by the life-giving relationships that they develop.

I take this opportunity to welcome you to the Holy Cross community and offer you my very best wishes during your time with us. I pray that as you join us, you experience a true sense of belonging and that the educational experiences that your child encounters are rich and rewarding.

Blessings

Sarah Hamilton

Our school mission statement:

*At Holy Cross Catholic School we promote
a true sense of belonging within a Christian environment,
which embraces gospel values.*

*Our commitment is
to support, encourage and challenge individual development,
with respect for the just and equitable
rights of each person.*



THE SCHOOL PROGRAM

At Holy Cross School, educational goals are guided by the Australian Curriculum. The Learning Area syllabus documents allow for considerable school and class based emphasis to be adopted, in approach and strategies used, allowing us to cater for the varying needs and abilities of individuals and class groups.

LEARNING AREAS

The nine areas of learning include:-

- Religious Education
- The Arts (Music, Drama, Dance, Visual Arts, Media)
- Health and Physical Education
- Mathematics
- Studies of Society and the Environment
- History
- English
- Languages Other Than English (French)
- Science
- Technology

RELIGIOUS EDUCATION

The school is a vital part of the Catholic Community of Holy Cross Parish. Religious Education is essential to the daily life of the school. The school religion programme, as seen in its more formal sense, passes on the teachings and practices of the Catholic Tradition. The programme taught at this school follows the Brisbane Guidelines as approved by Bishop James Foley. The school community needs the co-operation and rightful involvement of the family and parish community in its faith Educational Goals. All children at Holy Cross School take part in daily Religious Education and are expected to be involved, according to their ability, in class prayer, Christian meditation, assemblies and liturgical celebrations. Much of the Religious Education content lends itself to integration within other educational goals. Hence, children discover that their relationship with God is part of their everyday life experience. Parents are welcome and encouraged to attend class and whole school liturgies.

SCHOOL ASSESSMENT / DIRECT REPORTING

At this school, assessment is of a cumulative type, with evaluation taking place throughout the semester. Student assessment reports are issued at the end of each semester. Opportunities for Parent/Teacher meetings are offered during Semesters One and Two, to discuss the progress and behavioural patterns of students.

Teachers and parents are encouraged to make appointments with each other, to discuss issues of concern, or progress at any time throughout the school year.

At Holy Cross, all students participate in an ongoing, formal assessment process. The focus of this is to identify and support children who are experiencing difficulties or delayed development, as well as those who may require extension.

Early assessment and identification of at-risk students, early intervention, regular assessment against agreed national benchmarks, national reporting of student achievement and recognition of the importance of professional development in improving literacy and numeracy learning outcomes are all aspects of our educational goals.

Our aim is to raise literacy and numeracy standards, and recognise the different needs of individual students, within the diverse nature of our school and community and the range of teaching and learning styles that are necessary in a heterogeneous community.

We are also required to conduct regular assessment against national benchmarks, through NAPLAN testing. The benchmarks provide a set of standards in literacy and numeracy for all Australian students in Years 3, 5, 7 and 9. This assessment is based on National standards with data collected being nationally comparable.

The specific aims of the National testing are to:

- improve student learning in literacy and numeracy and school performance
- inform Australian governments and the community about student achievement in literacy and numeracy

INFORMATION & COMMUNICATION TECHNOLOGIES

The school site is wirelessly networked, with extensive use of email as a communication tool for staff and parents. All students access our Media Centre, which contains 30 desktop computers, and a data projector, for weekly skills lessons. All students in P-3 utilise interactive whiteboards for everyday use in the classroom. All students in Years 2 - 6 have access to mobile banks of laptop computers or iPads for everyday use in their classrooms, across all learning areas.

An ICT Coordinator is available to assist staff and students whenever needed. Each year level has access to digital cameras. Students are encouraged to use these to incorporate digital images into their presentations. Digital movie cameras are also in use.

SCHOOL LIBRARY & ELECTRONIC RESOURCES

Holy Cross Library assists in the educational development of individual students. A wide variety of resources are available to support programs in the classrooms. Consideration is given to the quality, capacity and extent of services to individuals and groups of children, while recognising their special needs and expectations.

Respect and care for Holy Cross' resources are stressed at all times and a library bag is an essential part of the borrowing process. The Library and Media Centre are open during some lunch periods for indoor social activities and general use, with teacher supervision.

Students are encouraged and supported by their teachers and Library staff to use the library for personal enjoyment, reading and for study purposes. With staff supervision, students access computers in the Library for browsing and information gathering, and the Media Centre, for skills sessions. Students also have access to classroom computers and banks of laptops and iPads for everyday work. Computers are used, along with a variety of resources, every day, in all classrooms and across all learning areas.

HOMEWORK

At Holy Cross School, homework is compulsory for all students from Prep – Year 6. In setting homework, the class teacher aims to:

- encourage the development of independent study habits
- give parents an opportunity to share in their children's learning
- refine the student's skills of time management and organization
- develop the student's sense of responsibility
- practice skills and reinforce work learned in class

Homework is given out by the class teacher with regard to the age and ability of the children. Homework will be set each week. This may require that teachers negotiate homework expectations with parents so as to cater for the needs of individual students.

Recommendations are as follows:

Prep & Year 1	-	10 – 15 minutes per night
Year 2	-	20 minutes per night
Year 3	-	20 – 30 minutes per night
Year 4	-	30 minutes per night
Year 5 & 6	-	45 minutes per night

These are approximate times. Some classes may have assignments or contracts, which will require a little extra time.

Homework WILL include reading for ALL students, and may also consist of the following:

- * Prep / Year 1 Counting, sight words and other activities related to class work
- * Year 2 Basic Maths facts and English related activities.
- * Year 3 to 6 Basic Maths facts, English and research related activities, revision and consolidation.

PARENTAL INVOLVEMENT:

To assist children in completing homework successfully, parents may find the following of some assistance:

- Arrange a regular time in a suitable room or area that is free from distractions eg television.
- Check the standard of work produced and that adequate effort has been made.
- Please contact the teacher if homework is causing distress. It should be that tasks can be completed with minimal assistance.

Praise for good work and encouragement for effort are more important than criticism. Be supportive at all times.

LEARNING SUPPORT

At Holy Cross, we attempt to cater for the needs of all students. A Learning Support Teacher is employed in our school to assist teachers to cater for students who are experiencing a specific learning difficulty. This teacher also provides resources and programmes to enhance and extend the development of all children.

Classroom teachers work closely with the Learning Support Teacher. If you have any concerns regarding the progress of your child, or difficulties they may be experiencing, please refer your concerns to the classroom teacher in the first instance, who may engage the Learning Support Teacher if this is necessary.

Our inclusion policy states that:

Catholic education authorities and schools will

- be accountable in terms of church, educational and legal imperatives that support inclusive practices;
- create conditions to support successful outcomes for all students;
- promote collaborative planning and decision making to include students, families and educators as part of the community;
- acknowledge the importance of using the knowledge and skills of all educators, including learning support personnel, and promote collaborative partnerships with agencies outside Queensland Catholic education.

EDUCATIONAL GOALS








Holy Cross School values the developing skills, abilities and interests of students. We aim to support student learning by providing a range of strategies, resources and opportunities for students to develop.

Through the inclusion and integration of Social and Emotional Learning, we strive to not only recognize, but to celebrate the successes and development of each individual.

We strive for excellence in literacy and numeracy. This is reflected in school results.

The skills, behaviours and attributes that students need to succeed in life and work in the twenty-first century have been identified in the Australian Curriculum as general capabilities. We extend to all students opportunities to develop these general capabilities through all Learning Areas.

The seven general capabilities are:

-  Literacy
-  Numeracy
-  Information and communication technology (ICT) competence
-  Critical and creative thinking
-  Ethical behaviour
-  Personal and social competence
-  Intercultural understanding.

Opportunities at Holy Cross are offered through:

- the extensive integration of the use of computers
- extended physical movement courses that may include dance, cross country, swimming, tennis, and the exposure to a wide variety of team games / after school clinics
- instrumental music program
- school co-ordinated pastoral activities
- excursions and overnight camps
- involvement in presentations on assembly and in the wider community
- participation in the Junior Eisteddfod
- leadership activities may include, playground guardians, peer support leaders, library monitors, gospel readers, music liturgy committee
- school and community co-ordinated public speaking competitions

At Holy Cross, we recognise the developmental needs of students. We have successfully implemented the Early Years Curriculum Guidelines, and the Australian Curriculum is being implemented as it is phased in. We recognise the vital role in children's brain development of play-based problem-solving with other children, and the roles of adults in inquiry-based learning: supporting, scaffolding, facilitating and monitoring learning.

While covering all Learning Areas as required by the Australian Curriculum, a variety of learning area focuses are developed by teachers throughout the school, allowing for the interests and developmental needs of students – with contexts developed to incorporate essential content, skills and processes within areas of interest. At times, Learning Areas may be addressed through integrated units, or through stand-alone units, depending on needs.

We welcome and encourage the involvement of parents, guardians and friends. Areas of involvement may include sport, reading, writing, computers, art, maths, camps/excursions.

Although not a legal requirement for parents, we encourage any adults who are assisting in classrooms, to hold a Qld Government Blue Card. Applications are available online. We are happy to support applications from any school volunteers:

<http://www.ccypcg.qld.gov.au/bluecard/applications/applications.html>

PREP

Prep students in general, are encouraged from the beginning of the school year to become familiar with the facilities at Holy Cross and to become a part of the whole school community through attendance at assemblies and school masses.

SCHOOL ORGANISATION

THE SCHOOL DAY

School hours are from 8:25am to 2:50pm. Bells for assembly will ring at the following times:-

- 8.10am Children who arrive at school before 8:00 should make use of the Before School Care facility. Children who arrive at school between 8:00 and the 8.10am bell must be seated in the tuckshop undercover area.
 - 8.25am First Bell
 - 8.30am Commencement of lessons
 - 10.30am Dismissal for recess
 - 11.00am Return to class
 - 1.00pm Dismissal for lunch
 - 1.30pm Return to class for Christian Meditation
 - 2.50pm Final dismissal
- After school supervision is provided at Reed Road and O'Brien Rd entrances
 - Children who are still waiting at Reed Rd at 3.10pm are directed to sit outside the school office until they are collected by parents or their representatives.
 - School Prayer – 8:30am every Monday and Assembly – 8.30am every alternate Friday
 - School Newsletter - Available fortnightly emailed link through school zine. This is also available from our Skoolbag App, downloadable to mobile devices. Further information about this is available on the school website.

Parents are encouraged to ensure that students arrive at school prior to 8:25am, so that they have the opportunity to organise themselves and be ready to start their school day promptly at 8:25am. Students who are consistently late miss out on gathering with their peer group. Their learning opportunities are disrupted, as are the opportunities of their classmates. Students who arrive after 8:30am are required to be signed in at the office to collect a late slip to take to class. Students who arrive late will be marked late on the morning roll.

Parents coming to the school to collect students during the school day are required to call in to the office to sign their children out. Children will then be sent to the office to meet their parents.

ENROLMENT POLICY

As a Catholic school our enrolment policy will give preference, when necessary, to Catholic children and siblings of existing enrolled students. We will not discriminate against children on the grounds of race, social, economic, class, health or medical reasons.

CONDITIONS OF ENROLMENT

Parents must accept that all students will participate in every aspect of the school program, secular and spiritual and support all school policies. This information can be found on the school website.

PREP AND YEAR ONE ENROLMENT

For a child to be eligible for enrolment in Prep, they must turn 5 by June 30 of the year they begin Prep. As a direct follow on from this, for enrolment in Year 1, children must turn 6 by June 30 of the year they begin Year 1.

The birth certificate must be available for evidence of correct age. A baptismal certificate is also advisable if the child has been baptised; the certificate can be obtained from the parish where the child was baptised.

BEHAVIOUR MANAGEMENT

All aspects of behaviour management within our school have as their prime motive, the well-being of all children and are administered, following the teachings of Jesus Christ.

The school's Behaviour Management policy is available to parents at www.holycross.qld.edu.au, under the 'Policies' tab. In 2015 Holy Cross revised this policy adopting a School Wide Positive Behaviour approach, focusing essentially on the teaching of desired and acceptable behaviour combined with a clear and consistent approach to redirecting inappropriate behaviour choices. In 2016 a new policy will be written and this approach consolidated across the school community.

INTERVIEWS

Class teachers may request interviews with parents during Semester One and Semester Two.

Parents/guardians who have questions or concerns, are encouraged to organise interviews with teachers outside of these times, as required. Parents are requested to contact the teacher to arrange a mutually suitable time. Teachers are unable to arrange interviews with parents during teaching time, and may have other meetings or responsibilities outside of school hours, so communications need to be open, in order to find suitable meeting times.

It is the policy of this school that regular dialogue between teachers and parents takes place.

APPOINTMENTS

If possible, parents/guardians are requested to avoid making medical or dental appointments (except those of an urgent nature) in school time. Disrupting the student's routine may be detrimental to progress, however, we realise this is sometimes unavoidable.

If parents do need to collect their children during the school day, they are required to call into the office to sign their children out.

ABSENTEEISM

When a child is absent for any reason, the school must be informed by telephone, email, note or personal contact from a parent/guardian. Verbal explanations, by a student or sibling, are inadequate. If there are unexplained absences, the school will contact parents, to ensure that parents are aware of the absence.

Extended family holidays or temporary relocations due to family illnesses that occur during the school term, need to be communicated to the school office and classroom teacher. As the experience of a special holiday will provide many new experiences, maintaining a diary of travel adventures and regular reading is recommended.

In some instances, completion of some pages in text books will be recommended, however, school work that will be covered in class will not be provided for students. Absences may impact on student learning and assessment tasks, and will be noted in written reports.

PARENTING PLANS

The Family Law Amendment (Shared Parental Responsibility) Act was passed in 2006. The changes to the Act promote three important principles that form the foundation for the reforms:

- Children have the right to know both their parents and be protected from harm;
- Parenting is a responsibility that should be shared, provided this does not put the child at risk of harm, and
- Parents and children benefit when parenting arrangements after separation are resolved outside the court system.

Existing custody and guardianship orders and existing agreements registered with the Family Court, continue to have effect. Parents/guardians must inform the school when a family court Parenting Order or any other order is in place. A copy of relevant and up to date documentation is required by the school.

EXCURSIONS AND SCHOOL CAMPS

Educational excursions and school camps are important learning and socialising experiences that may be undertaken by class teachers to enrich classroom experiences. Parents/guardians will be advised by class teachers of the details of any such excursions.

Since learning experiences are integrated into, and become part of the school program, children who are prevented from attending can be seriously disadvantaged and this can be reflected in school results. All requests for exemption must be referred to the Principal. Parents experiencing financial difficulty in regard to such activities should contact the Principal personally - so that arrangements can be made, to ensure maximum participation.

At times, parents are invited to attend excursions / camps, according to our policy.

SCHOOL PHOTOS

These are taken each year and details are made available to all parents. A small commission is paid to the school and this is used to pay for school resources for your children.

SCHOOL REQUISITES

At the end of each school year, parents/guardians will be advised of book lists and levy charges for the following year. Please support teachers by ensuring that your child has all items named and adequate supplies are purchased throughout the year.

ELECTRONIC GAMES AND DEVICES

Students are requested not to bring electronic games and devices to school. If they do, for any reason, the following guidelines apply:

- The school accepts no responsibility for the loss, damage or theft of any items brought to school by students. It would be advisable for parents to insure such items as personal property.
- Games and other devices may not be kept on their person, or in class desks during the school day (a padlock on their school bag is advisable).
- All games and devices will be required to be switched off and put away from the time children enter the school grounds until they have left the school grounds after school.
- Failure to comply with these guidelines may result in the item being confiscated and secured in the school safe. The item will be returned when the child's parents have contacted the school and discussed these guidelines with the Principal.

MOBILE PHONE POLICY

Holy Cross School acknowledges that mobile phones are useful for keeping in touch with family members and friends. Today's families with school age children also make use of this technology to keep in touch before and after school hours.

School Guidelines:

- The school accepts no responsibility for the loss, damage or theft of mobile phones. It would be advisable for parents to insure phones as personal property.
- Mobile phones may not be kept on their person in school bags, or in class desks during the school day. Phones should be handed in to the school office or classroom teacher if they are required at school.
- All mobile phones will be required to be switched off and put away from the time children enter the school grounds until 2:50pm. Messages may be retrieved at the end of the school day i.e. 2:50pm.
- Children need to be aware of the implications of the inappropriate use of mobile phones and other hand-held devices.
- If parents need to contact children during the school day, the current procedure of

phoning the school office applies.

- Failure to comply with these guidelines may result in the mobile phone being confiscated and secured in the school safe. The phone will be returned when the child's parents have contacted the school and discussed these guidelines with the Principal.

LOST PROPERTY

The lost property cupboard is located in the covered area near the tuckshop. Unmarked lost property remaining at school for a prolonged period will be donated to charity - St. Vincent de Paul. Parents are asked to ensure that all articles of clothing and equipment are clearly marked with the student's name.

SCHOOL CLEANLINESS

Contract cleaners are responsible for the regular cleaning of amenities and classrooms. Working bees organised by the P & F Association are also necessary to help with the general maintenance of the school and grounds. Working bees are organised, with volunteers called upon. Dates for these are advertised in the weekly newsletter. Please consider helping out in this way, if you can.

The school employs a part-time grounds-person, whose main role is to manage the week-to-week maintenance of the school grounds.

PHYSICAL EDUCATION

At Holy Cross, we attempt to develop the positive attitudes of good sportsmanship, healthy living, fairness and a spirit of teamwork and co-operation, through our physical endeavours. The school is a member of the Barron River Primary School Sports Association. At this interschool level, we meet for Athletics Carnivals, Cross Country events, and other interschool competitions. Individual children may nominate through this Association to attend trials in other sporting events eg. netball, cricket, futsal, rugby or soccer etc.

Within the school, there are four sporting houses: Mallon (white), Robinson (red), Dillon (yellow) and Petersen (blue). Families are allocated to one team for the duration of their time at Holy Cross.

Some of the sporting and physical activities the students may be involved in include:

- Swimming (P – 6)
- Daily Skills and fitness activities (P – 6)
- Cross Country (P – 6)

- Athletics training and carnival (P – 6)
- Interschool competition (Yr 6)

INSTRUMENTAL MUSIC PROGRAM

Children at Holy Cross School have the opportunity to learn a musical instrument. Individual and group tuition is provided by tutors who visit our school. Instruments taught include woodwind, percussion, piano and guitar.

CULTURAL OPPORTUNITIES

We take advantage of opportunities to participate in numerous cultural activities: Arts Council, Theatre in Education productions, the Cairns Junior Eisteddfod, Rotary Speaking Competition, Orator's Night, Japanese visiting student program, Anzac Day and Remembrance Day ceremonies etc...

SCHOOL TUCKSHOP

Our tuckshop which serves healthy food options operates on Wednesday, Thursday and Friday. Parents volunteer to assist on a roster system with a paid part time co-ordinator. Orders are to be written on paper bags with the child's name and class. Please use separate bags for each break. Over the counter snack sales are also available. The menu is available on the school website.

To assist with the availability of uniforms, the tuckshop also sells socks, hats, school bags and some second hand uniforms.

PARENTS AND FRIENDS ASSOCIATION

Holy Cross's Parents and Friends is an association made up of parents who wish to support the aspirations and endeavours of the school. Its main functions are to discuss matters pertinent to the life of the school, to raise money to provide resources and to foster a community spirit, through appropriate social activities. Parents are invited to become active members of the P & F by attending regular meetings, which are held in the school library on the second Wednesday of each month, commencing at 7:00 pm.

WORKPLACE HEALTH AND SAFETY

WEATHER CONSIDERATIONS

In the event of extreme weather - heavy storms, cyclones, localized flooding etc, if the school will be closed, all efforts will be made to contact parents. In emergency situations, local radio stations will broadcast necessary messages. Alerts will be sent via the School App, if possible.

SCHOOL ACCIDENTS

In the event of accidents, it is the policy of Holy Cross School to record the nature of the accident in the Incident Report Register. In the event of an emergency, all efforts will be made to notify the parents/guardians and appropriate discretionary action will be taken by the First Aid Officer.

HEAD LICE

Students who present with live head lice will not be excluded from class, however parents will be notified by phone and have the option to collect their child/ren in order to commence immediate treatment. Whilst this may be inconvenient, it helps to contain possible outbreaks. Treatment should be carried out again within one week to ensure all eggs have been removed.

MEDICATION

It is school policy that staff do not administer medication (paracetamol, etc). If it is necessary for a child to take medication on a medical practitioner's orders during school hours, this will be supervised, with due care and attention, providing the following procedure is adopted:-

- Medication in original packaging with chemist's label indicating name of patient, correct dosage etc...
- A written note indicating the nature of the illness and time of administering the medication must be supplied to the school, along with parental authority to administer the medication.

EVACUATION AND LOCKDOWN PROCEDURES

The school has evacuation and lockdown procedures to adopt in the event of fire, bomb threat, chemical spills or natural disasters etc. The staff and children are made aware of the procedures and regular practice sessions are carried out. Summaries of the procedures that are followed, in the case of such emergencies, are available in classrooms, with evacuation maps placed along walkways.

SUN SAFETY POLICY

Holy Cross School actively promotes a “No hat, no play” policy.

We endeavour to reduce the risk of sun related skin damage by implementing strategies which aim to:-

- increase an awareness of the need to protect individuals from the damaging effects of the sun
- reduce the individual's exposure to ultra-violet radiation
- provide adequate shade in our schools, where practicable
- ensure the selection of an appropriate sun safe uniform

SCHOOL BUS SERVICES

Eligibility for funding assistance to travel to school by bus is determined by the Queensland Transport Department. Children travelling by bus are expected to observe the rules set down by the bus company. A 'Code of Conduct for School Bus Travel' is effective and consequences for not abiding by the code are enforced. A copy of the code is available from the bus company. Children are also expected to behave in the appropriate manner and to uphold the standards of the school. Teachers supervise children at the appropriate bus stop area. All due care and attention is taken but teachers' duty of care ends with the departure of the final bus.

VEHICLES IN SCHOOL GROUNDS

Parents bringing or collecting children are asked to use the designated parking areas and to exercise the utmost care. A disabled access park is available near the Prep building and wheelchair access is along the path beside the Prep building.

PARKING

For the safety of all children, it is important that you observe our basic road rules outside our school.

- parking in designated areas only
- observance of the drop-off area rules
- show courtesy to fellow drivers

Children wait for their parents at the grassed area in front of the school gate or in the Assembly Area. On fine days they are to wait in the shade of the trees. If it is raining they wait near the Prep buildings.

BICYCLES ON SCHOOL GROUNDS

Children are not permitted to ride bikes in the school grounds. Parents are asked to remind their children regularly about road safety on bikes. Children should leave school immediately, and must be wearing a bike helmet.

PEDESTRIAN SUPERVISORS

The Queensland Department of Transport is responsible for the provision of Road Crossing Supervisors. Their role is to ensure that children have adequate protection at road crossings as well as being authorised to ensure that all motorists obey the traffic laws.

Morning times: 7.45am – 8.45am. Afternoon Times: 2.45 pm – 3.15 pm.

UNIFORM

SCHOOL UNIFORM

Uniforms should be clean and presentable and worn with pride.

- School polo shirt
- Bottle green skort/culottes or shorts with school logo
- Bottle green hat (red for Prep) with school logo
- Bottle green socks
- Black sports shoes/sneakers/lace-ups (no colour trim, canvas or slip-on shoes)
- In Winter - red jacket, available from Lowes, or bottle green pullover / jacket
- For swimming - a swim shirt is required for both girls and boys
- A 'house' coloured polo shirt is required for school carnivals
- A house coloured legionnaire's cap for sports days is optional (available at the tuckshop)

Availability:

- School socks and hats are available at the school tuckshop
- Uniforms for both boys and girls are available at Lowes Menswear, Smithfield Centre

Jewellery:

- A plain watch may be worn
- Ear studs /sleepers (one stud/sleeper per ear): small gold, silver or birthstone studs or sleepers
- No other visible piercings or tattoos are permitted
- A religious medal on a neck chain is permitted
- Any special rings / bracelets require written permission

Hair:

- Hair below collar length should be neatly tied back, with a brown, black or school coloured tie ie. bottle green, red or white
- Hair bands must be brown, black or school coloured ie. bottle green, red or white
- Hair styles should be neat and conservative; appropriate for the school setting and the variety of activities students are involved in

Make-up:

- Students are not to wear make-up or nail polish to school

If your child is not in full uniform, please supply a note to their classroom teacher. Random checks of uniforms will occur with infringement notices placed in student diaries for parents' attention and signature.