



Holy Cross School

Parents and Friends Meeting

Date:	Wednesday, 20th July, 2016
Time:	7.00pm
Venue:	Holy Cross School Library
Chair:	Damian Martin-Blakey
Present:	Vicky Brown, Susie Dobson, Joe Dobson, Damian Martin-Blakey, Jacinta Roberts, Leanne Woodley, Julia Prentice, Shaun Sellwood
Apologies:	Sarah Hamilton, Enza Bahceci, Jim Bahceci

Agenda Item 1	Previous Minutes of AGM – Wednesday, 8 th June, 2016	ACTION
	Susie Dobson moved motion to accept minutes from June meeting. Seconded by Vicky Brown. Motion moved.	

Agenda Item 2	Principal's Report – Jacinta Roberts	ACTION
	<p>Holy Cross continues to thrive with a fantastic start to Term 3.</p> <p>Recent achievements and events include:</p> <ul style="list-style-type: none"> o Continuation of school grounds improvement initiative. Meditation Garden continues to be a source of joy for the students (particularly the boys who like to rake the sand and keep it clean and tidy). Suggestion by a student to place a large stone Holy Cross in the centre of the garden is yet to be actioned. Trees have been trimmed and new hedging planted around the garden during the holiday. Ideas for the area between A and B Block continue to be discussed, the latest being based upon a similar area at St Stephen's in Mareeba. Proposal is that the path adjoining the two blocks under the trees would be removed, and the whole area covered in artificial grass. Benches outside the classrooms would be removed to enable access to the courtyard which would be decked out with tables and parasols as per the pictures below. It would transform this area into a usable outdoor learning space and waiting area for parents. Parasols could be easily removed during the wet season if required and replaced without the expense of shade sails. The circular flower beds containing tress could be retained. Prices will be sought for this proposal and if approved by all parties be budgeted for in 2017. o Electronic sign up and running and in full use. Please let Jodie know if the P&F would like any messages displayed on it o Holy Cross 5 Year ICT Plan continues to be implemented and worked upon. Cables and infrastructure were replaced / upgraded during the holiday ready for the second stage which will be actioned this term: ordering and review of interactive teaching devices in all classrooms; and installation of two working projectors in the Library with a bank of 15 iPads and 15 windows to remain in the Library for Information Literacy lessons with our Teacher Librarian. A working party has been set up to investigate pedagogy to ensure optimum use of ICT resources throughout the school. This group will meet weekly until the end of the year. o New PA system was installed during the holidays. There are still a few teething problems (as with any new system of this magnitude), but it been greatly utilised already making announcements regarding wet weather procedures. o Work on the Multipurpose Area overhead projector has been completed with our first assembly of the term running without issue. Work still to be done on the volume levels for the microphones o Continuation of the review of the Holy Cross Behaviour Management Policy. The first stage of the Holy Cross Charism document has taken place with a day of brainstorming and gathering of historical information. The document is being drafted and will hopefully be in draft form ready to share with the P&F at the next meeting. o Tables for eating areas are slowly being delivered with great reviews by staff and 	<p>Susie Dobson will coordinate an afternoon tea in the tuckshop area one afternoon.</p> <p>Discuss with Jim Bahceci if he would be interested in updating/reviewing the P&F Holy Cross Webpage.</p>

	<p>students. The Tuckshop in particular are enjoying their newly created space. There has been some discussion about painting the floor with concrete paint to brighten it up even more, and the possibility of having an alphabet chart and 100 grid painted on the ground in front of the Tuckshop area for use by the lower juniors during lesson time. As more and more parents seem to be gathering in the Year 1 and 2 eating areas after school, we wondered whether the P&F might like to set up a Notice Board in that area, and have an end of month / start of term / Friday afternoon cuppa to encourage more parents to get to know each other. The Tuckshop is available for use, it would just need some willing helpers to set open the hatch and set out tea / coffee etc?</p> <ul style="list-style-type: none"> o Plans for the remodelling of the front Office are in full swing. We have met with the architect and representative from CES and two proposals have been drawn up. We are in the process of amending these in consultation with the office staff. Do the P&F have any ideas they would like to share on how best to achieve our objective to create an eye-catching welcoming usable space? o Sarah met with Cr Jesse Richardson regarding a crossing for Reed Road. She thought it unlikely that it would be approved but said she would follow up with Main Roads and get back to us as soon as she has an answer. o The Holy Cross Webpage is under redevelopment. Photographs have been taken, subheadings selected, and the general layout mapped out. The P&F will of course have a tab. Would anyone be willing to review / update the information contained on the current page ready to upload to the new version? o Creation of an Outdoor Games Area with a budget of \$1,000 kindly donated by the P&F currently being investigated by the Year 6 students as part of their Technology unit. It will be very interesting to see their suggestions! o Fan for the Multipurpose Area has been ordered and should be installed ready for the start of the warmer months o Catholic Education Week overview is being emailed to parents with a special invitation on Friday when we, 'open our classroom doors in the Year of Mercy' followed by a Parent's Prayer Assembly. Please spread the word and come along. <p>Future actions, initiatives and projects include:</p> <ul style="list-style-type: none"> o Parent Portal o Installation of solar panels <p>Motion moved by Susie Dobson to accept Principal's report and seconded by Joe Dobson. Motion passed.</p>	
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Agenda Item 3	President's Report – Damian Martin-Blakey	ACTION
	<p>Hi Parents, Carers and friends of our Holy Cross School Community! I just wanted to offer a quick update in relation to what has been achieved to date this year and a brief outlook on what is to come as we head into the second semester of 2016. First term was all about setting the P&F up in regards to re-aligning our objectives and goals in relation to our new Principal's vision of how the school can grow. With this I can say Sarah's ideas are fantastic and I think as a school we are fortunate to have her. And then to round off we had our first glow party school disco – some of the outfits worn by the students were outstanding! Second term has seen a lot of actioning of these ideas as mentioned before and spending our fundraising money on various programs and resources to be available and utilised by all students when required. Such items include another set of goals for students playing football (soccer) on the oval at lunch, jerseys for students playing interschool sport, as well a large contribution towards the school mentoring program and in assistance with the school getting every eating area sorted with picnic tables so every student can enjoy eating with their friends at a table. We have also had our</p>	

	<p>Mothers' Day stall, a working bee and had tents with refreshments available for parents at the Cross Country event and recent Athletics carnival. Moving forward we are looking at a family movie night early next term, another working bee, a disco and father's day stall. And not forgetting our fantastic Christmas Fair booked in for Saturday the 19th November. Recognition for your efforts goes to every volunteer, committee member and staff member that helps contribute to our P&F and therefore the greater school community. Without you, all this would just simply not happen. I would encourage any parent or carer that may wish to become involved to please do so. We are not a secret society and have created a great social atmosphere where all are more than welcome. Thanks again and I look forward to seeing you next term. Damian Martin-Blakey President Holy Cross P&F</p> <p>Rachel Bowe moved a motion to accept President's report. Seconded by Julia Prentice. Motion passed.</p>	
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Agenda Item 4	Treasurer's Report – Joe Dobson	ACTION
	<p>Cheque account \$38,612.95 - \$23,806.73 uncleared cheques. Term Deposit \$10,313.44</p> <p>Vicky Brown moved motion that treasurer's report be accepted. Susie Dobson seconded motion. Motion passed.</p>	

Agenda Item 5	Logo for Holy Cross P&F – Sarah Hamilton and Jim Bahceci	ACTION
		Leave until next meeting – Jim Bahceci not present
Agenda Item 6	Loan Market – Joel McCartin	ACTION
	Joel McCartin has offered to give \$200 from his Mortgage consultation business "Loan Market" for every loan settled by Holy Cross family and friends to the School P&F. Motion moved by Julia Prentice to accept this offer. Seconded by Susie Dobson. Motion passed.	
Agenda Item 7	Easygrants – Damian Martin-Blakey	ACTION
	Susie Dobson mentioned a contact at the Cairns Diocese Regional P&F meetings that would assist with letting us know about upcoming grants and helping our school P&F to write successful grants.	Susie Dobson volunteered to be on the mailing list of the Cairns Diocese Regional P&F to obtain more information about writing grants
Agenda Item 8	House Call Doctor – Rachel Bowe on behalf of Shaun Sellwood	ACTION
	Damian Martin-Blakey moved a motion that we take up Shaun Sellwood's offer of \$1 for every booking made with "House Call Doctor". Seconded by Joe Dobson. Motion Moved.	Leanne Woodly offered to contact "House Call Doctor" to register our school
Agenda Item 9	Disco	ACTION
	Proposed date for disco is Friday, 2 nd September	Damian Martin-Blakey will book DJ and coordinate disco.
Agenda Item 10	Working bee for Father's Day stall – Kimberlee Jackson	ACTION
	Friday 12 th of August after school drop off the wrapping presents for the Father's Day stall working bee will occur. Susie Dobson and Rachel Bowe	Kimberlee Jackson will email Margie to

	have offered to bring some morning tea for this. The presents and wrapping paper are already on the stage area of the multipurpose area at the school.	have this event advertised in the school newsletter.
Agenda Item 11	School Fair	ACTION
	Meeting to discuss the School Fair is on Wednesday, 27 th of July at 3.15. Meet at School Office. Tracy Cook, Tony Sheehan, Susie Dobson, Leanne Woodley and Damian Martin-Blakey have all said they are able to attend.	
Agenda Item 12	Marquees for P&F – Joe Dobson	ACTION
	Joe Dobson moved a motion we leave the purchase of these tents until later this year or next year because the P&F have already spent our budget for this year. Seconded by Rachel Bowe. Motion Passed.	
Agenda Item 13	Movie Night	ACTION
	Friday, 12 th August is proposed date	Leanne Woodley will coordinate
Agenda Item 14	Barron River Sports Day	ACTION
	Tuesday, 26 th of July – Ayton Russel has asked the P&F to provide food and drinks for the occasion. Leanne Woodley, Susie Dobson and Julia Prentice will assist with providing slices/cupcakes, sausage sizzle and soft drink.	Damian Blakey-Martin will coordinate this.
Agenda Item 15	Tuckshop News – Damian BlakeyMartin	ACTION
	Belinda Patmore has asked Damian to let the P&F know she is extending tuckshop from 3 days/week to 5 days/week.	
Meeting closed:	8.40	
Next Meeting:	Wednesday, 10th of August, 2016.	