



Holy Cross School Parents and Friends Minutes

Date:	Wednesday, February 8th, 2017
Time:	7.00pm
Venue:	Holy Cross School Library
Chair:	Damian Martin-Blakey
Present:	Susie Dobson, Enza Bahceci, Ayton Russell, Sarah Hamilton, Julia Prentice, Mel Emmerick, Joe Dobson, Damian Martin-Blakey, Rachel Bowe, Vicki Brown, Kymberlee Jackson, Lorraine Davidson, Anna Lyon, Carlie Sage, Cameron Malloy, Katie Miller, Marnie Gabbert, Naomi McGregor, Belinda Patmore, Hayley Hope, Desiree Gebler, Adam Schmalz, Wendy Rogers
Apologies:	Fr Neil Muir

Agenda Item 1	Previous Minutes – Wednesday, 9 th November, 2016	ACTION
	Motion moved by Susie Dobson to accept November minutes. Seconded by Enza Bahceci. Motion passed.	

Agenda Item 2	Principal's Report – Sarah Hamilton
	See attached Principal's report, Holy Cross teaching staff list for 2017 and Charism report Motion moved by Belinda Patmore to accept Principal's report. Seconded by Rachel Bowe. Motion Passed.

Agenda Item 3	President's Report – Damian Martin-Blakey	ACTION
	Thank you all for attending the first P&F meeting of the year. We achieved a lot last year as a P&F and it is a result of the help of not only the committee but all the parents and friends who may not be able to attend meetings but put their hand up to help out at events. We look forward to achieving a lot as a P&F in 2017 also. Motion moved by Julia Prentice to accept president's report. Seconded by Mel Emmerick. Motion passed	

Agenda Item 4	Treasurer's Report – Joe Dobson	ACTION
	cheque account \$10, 472.89 term deposit \$38, 926.82 Motion moved by Belinda Patmore to accept Treasurer's report. Seconded by Enza Bahceci. Motion passed.	

Agenda Item 5	Mother's day stall – Kymberlee Jackson	ACTION
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	<p>Kymberlee will organise a working bee to wrap all the presents for the upcoming Mother's day stall. Morning tea will be provided.</p> <p>Kymberlee Jackson moved a motion to spend \$3000 on gifts for the Mother's Day stall. Seconded by Hayley Hope. Motion passed.</p>	Kymberlee Jackson will organise Mother's day stall.
Agenda Item 6	P&F notice board – Joe Dobson	ACTION
	<ul style="list-style-type: none"> - Leave until next meeting because waiting for another quote 	Joe Dobson will organise a quote for this
Agenda Item 7	Disco – Damian Martin-Blakey	ACTION
	<p>Leanne Woodley who organised last disco will be asked if she would like to coordinate this event again. Haley Hope has volunteered to help her. Disco will be Prep – Year 6 in the multipurpose area on Friday, 24th of March. Fairy floss/popcorn/snow cone machine will be set up. Student council will decide on theme. Damian Martin-Blakey will organise DJ equipment and will organise music on the night.</p>	
Agenda Item 8	Marques- Joe Dobson	
	3 marques purchased in 2016 by P&F have arrived and will be put up at the cross country.	
Agenda Item 9	Working Bee – Sarah Hamilton	ACTION
	<p>Working bee in first term will be on Saturday 11th of March from 3-5. Sarah Hamilton will provide the P&F with a list of jobs for the working bee. Discussed having a coordinator for each event and then a list of volunteers to assist so that work was distributed better amongst more people.</p>	
Agenda Item 10	School Parking – Damian Martin Blakey	ACTION
	The issues with large puddles, crowding and low hanging trees was discussed. Sarah Hamilton informed the meeting that engineers were currently looking at how to improve the drainage in the carpark	
Agenda Item 11	P&F afternoon teas – Kymberlee Jackson	
	These will continue to occur fortnightly. They have been well received by students and parents. Suggestion was made to try moving this to the playground area and also sending a written note home to parents to target particular year levels.	
Agenda Item 12	Suggestions for ways to spend funds in 2017	
	<ul style="list-style-type: none"> - \$1800 for Rugby League and Rugby Union jerseys size 8- small mens. This would purchase 30 jerseys. - School mentoring - Tent for the fairy floss/popcorn/snow cone machine - Bike Path to learn about road safety - Beach volleyball court 30m x 8m - Choir outfits - Coldroom – this suggestion was discarded after discussion about plans for the tuckshop area to be made 2 storey in the future. 	
Agenda Item 13	Suggestions for ways to raise funds in 2017	
	<ul style="list-style-type: none"> - 30th anniversary celebrations – bush dance close to Holy Cross day – New house shirts could also be launched at this event - Parents career day - Insulated cups - Parents quiz night - Interschool district sports carnival at Smithfield – sell BBQ food and cupcakes/slices again. 	

Agenda Item 14	Grants	
	Adam Schmalz has kindly offered to look for and write grants for the Holy Cross School P&F as required.	
Agenda Item 15	AGM	
	AGM will occur prior to the P&F meeting in March. Damian Martin Blakey encouraged as many people as possible to attend.	
Agenda Item 16	Cross Country Sports Day – Ayton Russell	
	Ayton requested the P&F supply icy poles for all the children that participate. The P&F will also put up their new marques and supply morning tea for the parents that attend.	Damian Martin – Blakey will organise the icy poles
Agenda Item 17	Rugby union and rugby league jerseys – Ayton Russell	
	Ayton moved a motion for the P&F to spend \$1800 to provide rugby league and rugby union jerseys for the Holy Cross teams. Seconded by Hayley Hope. Motion Passed	Damian Martin – Blakey will organise the icy poles
Meeting closed:	8.20	
Next Meeting:	Wednesday, 8 th March, 2017.	



HOLY CROSS PRINCIPAL'S REPORT

Holy Cross has had the most incredible start to the year. Our PD week was outstanding, with time spent together mapping out the year ahead and sharing our goals and vision, mixed with time spent rebuilding classrooms after the building work and redecoration. We are VERY proud of our achievements to date:

- **School Annual Improvement Plan (SAIP)** – still in draft form but filled with actions and plans for 2017 under the following two banners:
 - **Celebrated and Lived Catholic Identity**
 - **A Culture that Promotes Learning**
- **Re-decoration** – this has made a huge difference to the look of our classrooms and the new furniture is the icing on the cake. Staff and students are delighted
- **ICT** – classrooms are now all fitted with interactive teaching devices, and the iPads for Years 4 and 5 have been mapped and are ready to hand out to the students in Term 2. Dates for our Year 4 and 5 ICT Parents Information Nights are as follows:
 - Year 5 Parent PD on Wed 22nd March at 7pm
 - Year 4 Parent PD on Wed 22nd March at 6pm
- **Multipurpose Area** – this has been resurfaced and the change of colour is loved by all. Stage curtain is almost ready to be hung with additional acoustic work still in the pipeline
- **Holy Cross Charism document** – this is awaiting formal approval from the Board prior to official publication, but the language is firmly entwined into everything we have mapped out for the year and at the heart of our 'Celebrated and Lived Catholic Identity' goals.
- **Front Office and new Entrance** – a little behind schedule but it is looking great! We are VERY grateful to all the office staff for their ability to continue to operate whilst surrounded by chaos
- **Parent Portal** – almost ready to launch. Hoping to be ready before the end of Term 1. It will be a one stop shop for parents
- **Restructure of Learning Support** – our new facilities are perfect, and are being used by an increasing number of students. Mrs Gubby has embraced her new role and staff and students are enjoying the extra support. The installation of the projector in one of the rooms is due to be completed next week, and we are hoping the delivery of the Comm Box will follow shortly after
- **Staffing restructure** – our Professional Learning Communities are up and running, as are our ICT working party. The Library is still being modified, but already is being increasingly used by our students.
- **Enrichment Initiative** – this is currently being investigated by Ms Neil. Information regarding this new initiative will be filtered to families throughout 2017
- **Parent Engagement** – this is a big focus for 2017. If you have any ideas as to ways we can encourage increase participation and understanding in our school, we would be most grateful
- **Outdoor Games Area** – this has not been forgotten. Awaiting an update from Year 6 staff (*budget of \$1,000 kindly donated by the P&F currently being investigated by the Year 6 students as part of their Technology unit. New idea...a **Mud Kitchen**. Jo Neil discovered a gentleman in Kuranda who makes furniture out of pallets and is investigating a quote for something like the picture below. This could be installed in a new purpose built sand pit, and if a drinking trough was installed near the garden, we could add a spring loaded tap for use in the mud kitchen. I wonder if 'The Men's Shed' could investigate building this?*)



- **STEM Lab** – Mr Gunter has embraced his new role as our E-learning Coordinator and is busy investigating best practice and programs to adapt and modify to suit our setting at Holy Cross

Future actions, initiatives and projects include:

- Working Bee to tidy gardens
- Erection of Jim's 'Holy Cross' in the centre of the garden
- Redevelopment of area between A and B Block



- Use of **Electronic sign** – don't forget to let Jodie know if the P&F would like any messages displayed on it

Attachments:

- 2017 staffing
- Holy Cross Charism