



Holy Cross School Parents and Friends Agenda

Date:	Wednesday, 22nd March, 2017
Time:	7.00pm
Venue:	Holy Cross School Library
Chair:	Mel Emmerick
Present:	Mel Emmerick, Jacinta Roberts, Fr Neil Muir, Rachel Bowe, Jim Bahceci, Wendy Rogers, Joe Dobson, Haley Hope, Kimberlee Jackson, Tracey Cook, Christina Wight, Katie Miller, Leanne Woodley, Sarah Hamilton
Apologies:	Damian Martin-Blakey

Agenda Item 1		ACTION
	<p>Changes in finance for P&F in 2017</p> <ul style="list-style-type: none"> - P&F cannot raise money for another charity - P&F cannot employ someone. Tuckshop convenor is employed by the Cairns diocese not the P&F. - Any money raised by the P&F must be spent rather than having saving accounts which accumulate money - Sarah suggested the P&F employ someone for half a day to manage our funds - P&F would use purchase order books to pay bills - Tuckshop convenor would no longer be allowed to manage money. - Treasurer can have a petty cash for small receipts - Email can be used to approve cash purchases 	<p>Sarah Hamilton will speak to Paul McCather about how much employing someone to manage our finances will cost</p>

Agenda Item 3	Disco – Leanne Woodley	ACTION
	<p>Friday, 24th of March, 2017. 5.30- 8.00pm</p> <p>Snow cones</p> <p>Damian will be DJ and food ordered</p> <p>Susie Dobson is organising the soft drink</p> <p>Sports theme</p> <p>Joe Dobson has organised a float</p>	

Agenda Item 4	Mother's Day stall – Kimberlee Jackson	ACTION
	<p>KYMBERLEE WILL SET UP ON WEDNESDAY 10TH MAY AFTERNOON. STALL WILL BE ON WEDNESDAY 10TH OF MAY AND THURSDAY 11TH MAY. WENDY ROGERS WILL RUN THE STALL ON THE THURSDAY. FRIDAY, 5TH OF MAY – WRAPPING NIGHT IN THE LIBRARY AT SCHOOL. 5.00 UNTIL 8.00. PIZZIAS AND DRINKS WILL BE PROVIDED</p>	<p>KYMBERLEE JACKSON WILL CONTINUE TO ORGANISE THE MOTHER'S DAY STALL</p>

Agenda Item 5	Suggestions for ways to spend P&F funds for 2017	ACTION
	\$1800 Rugby league and Rugby union jerseys School mentoring program \$6500 Tent for fairy floss/popcorn/snow cone machine Bike path to learn about road safety Beach volleyball court \$1500 Performance shirt (\$35/shirt) for 80 children \$2800 Music Band stand \$30-\$40 (25-30 needed) Shade sail on oval Co-contribution money set aside for grants More water coolers (year 5/6 area) \$4600 Sensory Garden Low Ropes course STEM lab items – iStabilizer arm\$112, flybrix \$189.00 Rug for library \$1000 Banners for front of school \$2500 Banners for colour team \$1000 School BBQ \$500 School Camera \$1000 Build a P&F Shed	VOTING ON WHAT P&F WILL SPEND MONEY ON IN 2017 WILL WAIT UNTIL NEXT MEETING WHEN AGENDA ITEM 1 IS RESOLVED. MEL EMMERICK AND CHRISTINA WIGHT WILL ORGANISE THE DESIGN OF PERFORMANCE SHIRTS

Agenda Item 6	Volunteers for subcommittees	ACTION
	DISCO (TERM 1) CHRISTMAS FAIR (TERM 4) MOTHER'S AND FATHER'S DAY STALL WELL BEING GROUP 30 TH ANNIVERSARY (TERM 3) YEAR 6 GRADUATION ATHLETICS CARNIVAL WORKING BEE	

Agenda Item 7	Suggestions for ways to raise funds in 2017	ACTION
	30 th anniversary celebrations -bush dance around Holy Cross Day Parents career night Insulated cups Parents quiz night Interschool district sports carnival at Smithfield – sell BBQ food and cupcakes/slices Discos Fete Entertainment book	

Agenda Item 8	Working Bee – Jim Bahceci	
	Saturday 20th of May 3 - 5pm	Jim Bahceci will organise this working bee

Agenda Item 9	Audit and Cairns Diocesan Bills – Joe Dobson	ACTION
	Joe Dobson moved a motion that the P&F pay our yearly bill of \$3276.60 to Cairns Diocesan P&F. Seconded by Rachel Bowe. Motion passed. Joe Dobson moved a motion to pay approximately \$800 so the P&F financial documents for 2016 can be audited. Seconded by Haley Hope. Motion passed.	Joe Dobson will organse P&F finances of 2016 to be audited. Joe Dobson will pay

		the Cairns Diocesan P&F yearly bill.
Agenda Item 10		ACTION
Agenda Item 12		ACTION
Agenda Item 13		

Meeting closed:	8.30
Next Meeting:	Wednesday, 10 th of May, 2017. 7pm in Holy Cross School Library.