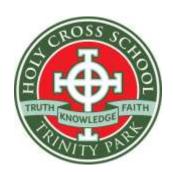


Holy Cross School Parents and Friends Association MINUTES



Date:	Wednesday, 11 th Oct, 2017	Term 1: 23 Jan – 31 Mar	
Time:	6.30pm	Term 2: 18 Apr – 23 Jun Term 3: 10 Jul – 15 Sep	
Venue:	Holy Cross Library	Term 4: 03 Oct – 01 Dec	
Executive:	Mel Emmerick (President / Chair) Hayley Hope (Treasurer) Susie Dobson (Secretary)		
Ex-Officio:	Sarah Hamilton – Principal		
P&F Committee:	Rachel Bowe, Joe Dobson		
Apologies:	Ayton Russell, Father Neil, Anita Grossetti		

Agen Iten	DESCRIPTION:	ACTION
1.	Parish Priest's Report – Fr Neil Muir	ACTION
	Opening prayer – Sarah Hamilton	
2.	PREVIOUS MINUTES – 9 th Aug 2017	ACTION
	Minutes received and approved by President, Secretary and Committee members of amendment to be made re approval of payment to expressway signs for new signs have been paid for at \$220 each.	
	Outstanding Actions: Sound for fair. Ayton Russell	Closed. Ayton to continue to follow up.
	Verbal confirmation from Chris McKenna that student will be able to set up. Enquiry re Use of Smithfield oval for car parking. Ayton Russell. Suggestion made (any profit to be kept by Smithfield High if organised by them).Sti waiting to hear back.	Ayton to follow up and report to next meeting.
	Costs for Curries. Anita Grosetti. St Andrews have offered to make for \$750. Tony Sheehan Certificate of appreciation.	Closed. Anita to continue liaising re number of serves etc.
	Had indicated would be able to make meeting tonight. Not present.	Closed. Mel to follow up with an alternative arrangement.
3.	TREASURERS REPORT – Hayley Hope	ACTION
	Current balance \$38 931.73 Commitments \$28 424 Balance after Commitments \$10 507.73 Budget Vs Actual Report detailing invoices received and paid for the period 1/09/2 to 30/09/2017 submitted and attached.	Treasurer's report received and approved by President, Secretary and Committee members.
4.	FINANCIALS / ALLOCATION OF P&F FUNDS VOTING	NOMINATED BY / SECONDED BY
	Belinda Patmore – Deli Goods for P&F meeting \$30 Ice blocks for years 4-6 splash and swim \$70 Entertainment book money transfer \$480 Curries, Pies and equipment for tuckshop food \$1200	Hayley / Mel
	Curries, Pies and equipment for tuckshop food \$1200 \$40 found at bush dance going into P&F account \$40 Raffle ticket printing (as per previous minutes) \$660 Carpark advertising signs \$220 x3 to expressway signs \$660	
	TOTAL \$ 3 140	ALL MOTIONS PASSED
5.	AGENDA ITEMS / NEW BUSINESS	ACTION

Carried over to next meeting. **Grants Update** (Adam Schmalz): Carried over to next meeting. Tuckshop Update (Belinda Patmore): Prep Induction: (Sarah Hamilton- Principal) Change to the way they are being organised this year, induction is divided into 3 parts: Transition (Bump Up Day), Parent Info Night and Staggered 2018 start P&F representative/s – to mention fair briefly at prep information night. Bump up day will be the whole day for all students in Prep to Year 5 (Year 6 will P&F representative/s to be present to meet be at their High School). parents in library 1st couple of days of school 2018 Prep cohort have been invited to spend a 2 ½ hour block in the Prep term. classrooms with their family. 1/3 of the time will be spent in each prep classroom. Item closed. Prep information night will be more concise (only what is required for Jan) Staggered start over first 2 days of school – time set aside for parents to meet leadership team in library. A good time for P&F to attend. Item closed. Start of school year welcome (Susie Dobson): - suggestion of opportunity for families to meet teachers before school starts Not required due to students already meeting teachers and parents having opportunity within first few weeks of term. Car park signs: Hayley to contact and arrange to be erected - Owner of sign in tuckshop identified. along with other new signs. - 3 more signs have been paid for Fair Sub-Committee Update: • Signup Genius and Ride Tickets through flexi schools now live (Mel Emmerick/Susie Dobson) Mel has allocated ride tickets numbered for traceability. Discussion re flexi schools report and timing of handing tickets out decision made to hand out tickets Friday morning with families needing to be responsible to make contact to arrange alternative if required. Fair meeting and sign painting undercover area Friday 20th 5pm · All Things Fair Booth. Hayley/Mel will be in tuckshop area 7:45-8:45 Friday mornings to deal with anything fair related (raffle and ride tickets, donations, enquiries etc.) 6. **SUB-COMMITTEES & DATE CLAIMERS: ACTION** CHRISTMAS FAIR - Sat 18th Nov - Holy Cross School YEAR 6 GRADUATION (TERM 4) - Thurs Nov 30th 7. **FEEDBACK FROM PAST EVENTS:** 8. **ITEMS / TOPICS HELD OVER:** Well Being Group – Postponed until further notice Sum Dog Licence – Start of 2018 Community Road Safety Grant Appl – Cycle safety 2018 Performance uniform - start of 2018 Quiz/Trivia night - Term 1 9. **ANY OTHER BUSINESS:** Xmas Fair meeting Sunday 22nd Oct = TBC – TUCKSHOP AREA?

Meeting closed: 8:45pm

Next Meeting: Weds 8th November - 6.30pm

Xmas Fair Sub Committee: Next meeting Friday 20th October – 3.30pm – Undercover area

Future Meeting Dates: Sat 2nd Dec – End of Year P&F Bash? (TBC)