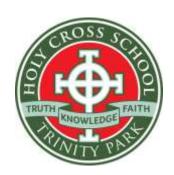


## Holy Cross School Parents and Friends Association MINUTES



Date:	Wednesday, 8 <sup>th</sup> Nov, 2017		23 Jan – 31 Mar
Time:	6.30pm		18 Apr – 23 Jun
Venue:	Holy Cross Library		10 Jul — 15 Sep 03 Oct — 01 Dec
Executive:	Mel Emmerick (President / Chair), Jim Bahceci (Vice President), Hayley Hope (Treasurer) Susie Dobson (secretary)		
Ex-Officio:	Sarah Hamilton – Principal, Father Neil Muir, Jacinta Roberts (APRE)		
P&F Committee:	Rachel Bowe, Kymberlee Jackson, Anita Grosetti		
Apologies:	Leanne Woodley, Joe Dobson		

Agen Iten	DESCRIPTION:	ACTION
1.	Parish Priest's Report – Fr Neil Muir	ACTION
	Opening prayer – Fr Neil Muir	
	Report – Bonner Centre to be renovated over the school holidays. OSHC to be run using the school facilities.	
	Car park – still chasing commissioned survey report.	
	Bus zones/traffic issues HCS and Smithfield High – city council involved. Reid Rd looking into Bus stop opposite stop/drop and go and devoted turning lane for school traffic.  O'Brien Rd – footpath and re-fencing likely.	
	15 <sup>th</sup> Dec –National sexual abuse commission findings will be reported.	
	Bishop very impressed with school when visiting for Holy Cross Day.	
	Time and efforts of P&F over the year very much appreciated.	
2.	PREVIOUS MINUTES –	ACTION
	Minutes meeting 11 <sup>th</sup> Oct received and approved.	Moved – Hayley Hope
		Seconded – Jim Bahceci
	Outstanding Actions:	
	Enquiry re Use of Smithfield High School oval for car parking. Ayrton Russell.	
	- Smithfield have indicated request preferably made by Principal	Sarah to liaise with Smithfield High School
3.	TREASURERS REPORT – Hayley Hope	ACTION
	Current balance \$41 146.98	Treasurer's report received and approved.
	Commitments \$26 398.11 Balance after Commitments \$14 748.87	Moved – Jim Bahceci
	Budget Vs Actual Report detailing invoices received and paid for the period <b>1/10/2017</b>	Seconded – Kymberlee Jackson
	to 31/10/2017 submitted and attached.	
	Discussion re correct procedure for P&F finances with new system.	All invoices to be paid are to be given to Hayley to confirm have been approved and minuted and forward on to School Accounts Officer for payment.  - Closed

4.	FINANCIALS / ALLOCATION OF P&F FUNDS VOTING	NOMINATED BY / SECONDED BY			
	Crispe Cremes – 100 boxes (a dozen per box)	Hayley / Mel			
	1 890 TOTAL \$ 1 890	ALL MOTIONS PASSED			
5.	AGENDA ITEMS / NEW BUSINESS	ACTION			
	Grants Update (Adam Schmalz): Tuckshop Update (Belinda Patmore): Fair Sub-Committee Update:  Discussion re need to inform community of changes to parking.  Discussion re low number of raffle books returned so far? lost momentum handing out before holidays -? communication with parents needing to be addressed  Discussion re volunteer sign ups General consensus that sign-up—genius a good move.  Thank you to P&F and especially Fair Committee for time and effort	Carried over to next meeting. Carried over to next meeting.  To be mentioned in final fair information e-mail.  To be included in final fair information e-mail.  Staff requested to encourage class to return raffle books — e-mail sent by Sarah. Susie to provide class update and paper notes for those who haven't returned initial ticket books.  Sign up link to be sent to staff also. To be mentioned in final fair information e-mail.			
6.	SUB-COMMITTEES & DATE CLAIMERS:	ACTION			
0.		Action			
	CHRISTMAS FAIR – Sat 18 <sup>th</sup> Nov – Holy Cross School  YEAR 6 GRADUATION (TERM 4) - Weds Nov 29 <sup>th</sup>				
7.	FEEDBACK FROM PAST EVENTS:				
	CAIRNS FESTIVAL GRAND PARADE (School Carnival Float) - Sat Aug 26 <sup>th</sup> – Cairns City & Esplanade  30th Anniversary Bush Dance - Sat Sept 9 <sup>th</sup> - Holy Cross School  Father's Day Stall - Thurs 31 <sup>st</sup> Aug – Multi Purpose Area  Father's Day Breakfast - Fri 1 Sep – Multi Purpose Area				
8.	ITEMS / TOPICS HELD OVER:				
	Sum Dog Licence – Start of 2018  Community Road Safety Grant Application – Cycle safety 2018  Quiz/Trivia night – Term 1  Well Being Group – Postponed until further notice  Performance uniform – start of 2018				

9.	ANY OTHER BUSINESS:	
	Thank you to Kymberlee Jackson for years of P&F service and in particular the mother's day and father's day stall in recent years.	
	Whole School engagement evening 6 <sup>th</sup> February 5pm – 7pm.	
	Students to show parents classroom/meet teachers. Sausage sizzle etc.	
	End of year P&F wrap up party.	
	12 pm start at Crocodile Slide/Grand Chancellor Palm Cove Saturday 2 <sup>nd</sup> Dec.	

Meeting closed: 8:30pm

Next Meeting: February 2018

Future Meeting Dates: Sat 2<sup>nd</sup> Dec End of year wrap up party