

HOLY CROSS CATHOLIC SCHOOL

PREP

2016 Back to School Requirements Order Form

HCCS
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Date Received	
Keyed	
Picked	
Checked	

STEP 1: FILL OUT ALL OF THE IMPORTANT CONTACT INFORMATION BELOW SO THAT WE CAN PROCESS YOUR ORDER.

Full Name of Student		<input type="checkbox"/> Boy Colours	<input type="checkbox"/> Girl Colours
Full Name of Parent		Customer #	
Day Number		Mobile	After Hours Number
Email		SPL#	
Address	If delivery is required please provide actual delivery address required <u>not</u> postal address.		

STEP 2: WRITE IN THE QUANTITY OF GOODS THAT YOU REQUIRE IN THE YOUR ORDER COLUMN. DON'T tick, cross, highlight or cross out.

Order Total

Once We Key Your Order, we will send you an SMS & Email to let you know we have received it. This also confirms the total price of your order (including Delivery Fees if applicable).

Please Note: ALL orders are taken in good faith and are firm sale. We are unable to refund if you change your mind.

QTY REQ	YOUR ORDER	DESCRIPTION	LINE #
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STATIONERY <i>Refer to our website for individual unit prices</i>			
6		Scrapbook 64 Page - 100gsm Bond White Pages 335 x 240	1
1		Library Bag – Water Resistant Nylon with Carry Handle & Velcro Closure	2
1		Headphones with 3.5mm Plug	3
1		Sunscreen 30+ Roll On 50mL Ultra Protect	4
Please Supply All of the Above Stationery		Usual Store Price Total	Early Bird Price Total
		<input type="checkbox"/> \$47.43	<input type="checkbox"/> \$42.99

QTY REQ	YOUR ORDER	DESCRIPTION	LINE #
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ALL OTHER STATIONERY SUPPLIES WILL BE PROVIDED TO YOUR CHILD BY THE SCHOOL AND WILL BE CHARGED IN THE TERM 1 SCHOOL FEES.

Please clearly label all items with the name of student unless otherwise requested.

EARLY BIRD PRICES WILL ONLY APPLICABLE FOR ORDERS PLACED ON OR BEFORE 14TH DECEMBER 2015. THE USUAL STORE PRICE WILL APPLY AFTER THIS DATE.

STEP 3: FILL OUT YOUR ORDER COLLECTION DETAILS. Your Order will be ready for collection or delivery on or after Thursday the 14th of January 2016.

Once We Key Your Order, we will send you an SMS & Email to let you know we have received it. This also confirms the total price of your order (including Delivery Fees if applicable). We will send you another SMS & Email To Let You Know as soon as your order is ready to be collected or delivered.

<input type="checkbox"/> I will collect my order from the Harleys Store.	<input type="checkbox"/> I require the home / workplace delivery service	Please Note: Delivery Fees cost from \$10.99 inc gst per booklist. To View BTS Delivery fees per suburb/ township go to www.harleyseducational.com.au/freight_structure
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STEP 4: FILL OUT YOUR PAYMENT DETAILS.

Harleys BTS Instalment Plan
Customer Reference Number

Instalment Plan Credit
Amount to be Applied

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<input type="checkbox"/> I will pay when I collect my order from the Harleys Store.	<input type="checkbox"/> I will pre-pay now via :	<input type="checkbox"/> Cash	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard
Cash: Enclose correct change & enclose your order in an Envelope. Do not send Cash in the post.	Signature	Card Number	Expiry Date	CCV #
Credit Cards: A 50c transaction fee will apply for credit card transactions and will be added to your order total. The total will be charged to your card when we key your order.				

STEP 5: RETURN THIS ORDER FORM TO HARLEYS BEFORE 14TH OF DECEMBER TO GUARANTEE SUPPLY OF ALL OF YOUR REQUIREMENTS.

You can also order your back to school pack online!

www.harleyseducational.com.au

All prices listed include gst and are subject to change without notice.

To view a full list of our terms & conditions go to www.harleyseducational.com.au/terms_and_conditions.