

HOLY CROSS CATHOLIC SCHOOL

YEAR 3 2016 Back to School Requirements Order Form

HCCS
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Page 1 of 1

Date Received
Keyed
Picked
Checked

STEP 1: FILL OUT ALL OF THE IMPORTANT CONTACT INFORMATION BELOW SO THAT WE CAN PROCESS YOUR ORDER.

Full Name of Student																<input type="checkbox"/> Boy Colours	<input type="checkbox"/> Girl Colours																				
Full Name of Parent																Customer #																					
Day Number																Mobile											After Hours Number										
Email																SPL#																					
Address																If delivery is required please provide actual delivery address required not postal address.																					

STEP 2: WRITE IN THE QUANTITY OF GOODS THAT YOU REQUIRE IN THE YOUR ORDER COLUMN. DON'T tick, cross, highlight or cross out.

Order Total

Once We Key Your Order, we will send you an SMS & Email to let you know we have received it. This also confirms the total price of your order (including Delivery Fees if applicable).

Please Note: ALL orders are taken in good faith and are firm sale. We are unable to refund if you change your mind.

QTY REQ	YOUR ORDER	DESCRIPTION	LINE #
TEXT <i>Refer to our website for individual unit prices</i>			
1		Good News Bible Revised Edition (Maroon Cover)	9780647506066 1
1		Envisionmaths Student Activity Book 3	9781442530225 2
1		Sound Waves Student Book 3 National Edition	9781741351583 3
1		Grammar Conventions 3	9780987127013 4
1		Time For Handwriting 3	9780980816327 5
Please Supply All of the Above Text		Usual Store Price Total	Early Bird Price Total
		<input type="checkbox"/> \$111.95	<input type="checkbox"/> \$111.95

GENERAL STATIONERY <i>Refer to our website for individual unit prices</i>			
2		Manilla Folder Plastic Buff	6
1		Mesh Pouch B4 38.5cm X 33cm - Foldermate	7
2		Graph Book A4 48 Page 10mm Squares	8
1		Sketch Book A3 20 Leaf 110gsm Cartridge Acid Free - Quill Q533	9
1		Colour Pencils Wind Up Pk 12 - Crayola Twistable	10
1		Felt Pens Pk 12 - eg Texta Nylorites	11
Please Supply All of the Above Stationery		Usual Store Price Total	Early Bird Price Total
		<input type="checkbox"/> \$29.14	<input type="checkbox"/> \$26.55

'RETAINED' STATIONERY <i>Refer to our website for individual unit prices</i>			
Your child should already have these products at school (Do not order items from this section unless they need to be replaced.)			
1		Clipboard Folder Fcap Size Assort Cols	12
2		Display Book A4 20 Pocket Refillable Asst Cols	13
1		Pencil Case 2 Zip Approx 325x165 - eg Sterling Tartan 'Name'	14
1		Library Bag Approx 36 X 40 With Carry Handle Assorted Colours	15
1		Headphones with 3.5mm Plug	16
1		Calculator Sharp EL240	17
Please Supply All of the Above Stationery		Usual Store Price Total	Early Bird Price Total
		<input type="checkbox"/> \$50.93	<input type="checkbox"/> \$46.28

PARENTS - PLEASE NOTE THE FOLLOWING ADVICE FROM THE SCHOOL

- Please clearly label all items with the name of student unless otherwise requested.
- Some things on the list may need to be replaced throughout the year. Parents are asked to attend to this immediately when notified.

PARENTS TO SUPPLY These Items are not Available from Harleys Educational Supplies Please name these items as they are for your child's individual use.

1 X Art Shirt [Old Shirt From Home Long Enough To Cover School Uniform]

ALL OTHER STATIONERY SUPPLIES WILL BE PROVIDED TO YOUR CHILD BY THE SCHOOL AND WILL BE CHARGED IN THE TERM 1 SCHOOL FEES.

Please Supply the Complete Pack		\$192.02	\$184.78
THIS MEANS THAT YOU REQUIRE FULL QUANTITIES OF ALL OF THE ITEMS FROM ALL OF THE SECTIONS LISTED ON THE ORDER FORM.		LATE ORDERS FULL PACK TOTAL INC GST	EARLY-BIRD FULL PACK TOTAL INC GST

EARLY BIRD PRICES ARE ONLY AVAILABLE FOR ORDERS PLACED ON OR BEFORE 14TH DECEMBER 2015. THE USUAL STORE PRICE WILL APPLY AFTER THIS DATE.

STEP 3: FILL OUT YOUR ORDER COLLECTION DETAILS.

Your Order will be ready for collection or delivery on or after Thursday the 14th of January 2016.

Once We Key Your Order, we will send you an SMS & Email to let you know we have received it. This also confirms the total price of your order (including Delivery Fees if applicable). We will send you another SMS & Email To Let You Know as soon as your order is ready to be collected or delivered.

<input type="checkbox"/> I will collect my order from the Harleys Store.	<input type="checkbox"/> I require the home / workplace delivery service	Please Note: Delivery Fees cost from \$10.99 inc gst per booklist. To View BTS Delivery fees per suburb / township go to www.harleyseducational.com.au/freight_structure
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STEP 4: FILL OUT YOUR PAYMENT DETAILS.

Harleys BTS Instalment Plan
Customer Reference Number

Instalment Plan Credit
Amount to be Applied

\$ _____ . _____

<input type="checkbox"/> I will pay when I collect my order from the Harleys Store.	<input type="checkbox"/> I will pre-pay now via :	<input type="checkbox"/> Cash	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard
Cash: Enclose correct change & enclose your order in an Envelope. Do not send Cash in the post.	Signature			
Credit Cards: A 50c transaction fee will apply for credit card transactions and will be added to your order total. The total will be charged to your card when we key your order.	Card Number		Expiry Date	CCV #

STEP 5: RETURN THIS ORDER FORM TO HARLEYS BEFORE 14TH OF DECEMBER TO GUARANTEE SUPPLY OF ALL OF YOUR REQUIREMENTS.

You can also order your back to school pack online!

www.harleyseducational.com.au

All prices listed include gst and are subject to change without notice.

To view a full list of our terms & conditions go to www.harleyseducational.com.au/terms_and_conditions.