


# HOLY CROSS CATHOLIC SCHOOL

YEAR 5 2016 Back to School Requirements Order Form

HCCS  
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	149 English Street Cairns Qld 4870 Phone: 0740 533 966 Fax: 0740 533 661 sales@harleyseducational.com.au www.harleyseducational.com.au A.B.N. 80 011 001 479		<b>Page 1 of 1</b>
	Date Received		
	Keyed		
	Picked		
		Checked	

**STEP 1: FILL OUT ALL OF THE IMPORTANT CONTACT INFORMATION BELOW SO THAT WE CAN PROCESS YOUR ORDER.**

Full Name of Student																<input type="checkbox"/> Boy Colours	<input type="checkbox"/> Girl Colours
Full Name of Parent																Customer #	
Day Number						Mobile						After Hours Number					
Email																SPL#	
Address																If delivery is required please provide actual delivery address required <u>not</u> postal address.	

**STEP 2: WRITE IN THE QUANTITY OF GOODS THAT YOU REQUIRE IN THE YOUR ORDER COLUMN. DON'T tick, cross, highlight or cross out.**

Order Total

Once We Key Your Order, we will send you an SMS & Email to let you know we have received it. This also confirms the total price of your order (including Delivery Fees if applicable).

Please Note: ALL orders are taken in good faith and are firm sale. We are unable to refund if you change your mind.

QTY REQ	YOUR ORDER	DESCRIPTION	LINE #
<b>'RETAINED' TEXT</b> <i>Refer to our website for individual unit prices</i> <i>Your child should already have these items at school. Do not order unless they need to be replaced.</i>			
1		Good News Bible Revised Edition (Maroon Cover)	9780647506066 1
1		Australian Integrated Primary School Dictionary And Thesaurus	9780195568844 2
1		Maths Terms And Tables	9781741263633 3
Please Supply All of the Above Text		Usual Store Price Total	Early Bird Price Total
		<input type="checkbox"/> \$95.93	<input type="checkbox"/> \$95.93

QTY REQ	YOUR ORDER	DESCRIPTION	LINE #
<b>TEXT</b> <i>Refer to our website for individual unit prices</i>			
1		Sound Waves Student Book 5 National Edition	9781741351606 4
1		Grammar Conventions 5	9780987127037 5
Please Supply All of the Above Text		Usual Store Price Total	Early Bird Price Total
		<input type="checkbox"/> \$34.98	<input type="checkbox"/> \$34.98

QTY REQ	YOUR ORDER	DESCRIPTION	LINE #
<b>STATIONERY PART 1</b> <i>Refer to our website for individual unit prices</i>			
2		Display Book A4 20 Pocket Refillable Asst Cols	6
7		Exercise Book A4 48 Page Year 3&4 Rule	Must Be A4 7
3		Grid Book A4 48 Page 7mm Squares	Must Be A4 8
2		Botany Book A4 96 Page Feint & Blank	Must Be A4 9
1		Sketch Book A4 20 Leaf 110gsm Cartridge Acid Free – Quill Q534	10
Please Supply All of the Above Stationery		Usual Store Price Total	Early Bird Price Total
		<input type="checkbox"/> \$24.63	<input type="checkbox"/> \$21.18

**PARENTS TO SUPPLY** These Items are not Available from Harleys Educational Supplies  
 Please name these items as they are for your child's individual use.  
 1 X Art Shirt [Old Shirt From Home Long Enough To Cover School Uniform]

QTY REQ	YOUR ORDER	DESCRIPTION	LINE #
<b>STATIONERY PART 2</b> <i>Refer to our website for individual unit prices</i>			
2		Document Wallet Cardboard Fcap Size	11
1		Pencil Case 2 Zip Approx 325x165mm – eg Sterling Tartan 'Name'	12
1		Colour Pencils Pk 12 –eg Belgrave	13
1		Felt Pens Pk 12 –eg Texta Nylorites	14
1		Scissors Large 200-215mm	15
1		Sunscreen 30+ Roll On 50mL –eg Ultra Protect	16
1		Protractor 10cm 180 Degree eg Celco	17
Please Supply All of the Above Stationery		Usual Store Price Total	Early Bird Price Total
		<input type="checkbox"/> \$25.25	<input type="checkbox"/> \$22.57

QTY REQ	YOUR ORDER	DESCRIPTION	LINE #
<b>'RETAINED' STATIONERY</b> <i>Refer to our website for individual unit prices</i> <i>Your child should already have these products at school</i> <i>(Do not order items from this section unless they need to be replaced.)</i>			
2		Mesh Pouch B4 38.5cm X 33cm – eg Foldermate	18
1		Headphones with 3.5mm Plug	19
1		Library Bag Approx 36 X 40 with Carry Handle Assorted Colours	20
1		Calculator Sharp EL240	21
Please Supply All of the Above Stationery		Usual Store Price Total	Early Bird Price Total
		<input type="checkbox"/> \$55.44	<input type="checkbox"/> \$50.34

**PARENTS – PLEASE NOTE THE FOLLOWING ADVICE FROM THE SCHOOL**

- Please clearly label all items with the name of student unless otherwise requested.
- Some things on the list may need to be replaced throughout the year. Parents are asked to attend to this immediately when notified.

**ALL OTHER STATIONERY SUPPLIES WILL BE PROVIDED TO YOUR CHILD BY THE SCHOOL AND WILL BE CHARGED IN THE TERM 1 SCHOOL FEES.**

<b>Please Supply the Complete Pack</b> <small>THIS MEANS THAT YOU REQUIRE FULL QUANTITIES OF ALL OF THE ITEMS FROM ALL OF THE SECTIONS LISTED ON THE ORDER FORM.</small>	<b>\$236.23</b> <small>LATE ORDERS FULL PACK TOTAL INC GST</small>	<b>\$225.00</b> <small>EARLY-BIRD FULL PACK TOTAL INC GST</small>	<b>EARLY BIRD PRICES ARE ONLY AVAILABLE FOR ORDERS PLACED ON OR BEFORE 14<sup>TH</sup> DECEMBER 2015. THE USUAL STORE PRICE WILL APPLY AFTER THIS DATE.</b>
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**STEP 3: FILL OUT YOUR ORDER COLLECTION DETAILS.** Your Order will be ready for collection or delivery on or after Thursday the 14<sup>th</sup> of January 2016.

Once We Key Your Order, we will send you an SMS & Email to let you know we have received it. This also confirms the total price of your order (including Delivery Fees if applicable). We will send you another SMS & Email To Let You Know as soon as your order is ready to be collected or delivered.

<input type="checkbox"/> I will collect my order from the Harleys Store.	<input type="checkbox"/> I require the home / workplace delivery service	Please Note: Delivery Fees cost from \$10.99 inc gst <u>per</u> booklist. To View BTS Delivery fees per suburb/ township go to <a href="http://www.harleyseducational.com.au/freight_structure">www.harleyseducational.com.au/freight_structure</a>
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**STEP 4: FILL OUT YOUR PAYMENT DETAILS.**

Harleys BTS Instalment Plan Customer Reference Number		Instalment Plan Credit Amount to be Applied \$ _____	
<input type="checkbox"/> I will pay when I collect my order from the Harleys Store.	<input type="checkbox"/> I will pre-pay now via :	<input type="checkbox"/> Cash	<input type="checkbox"/> Visa
<input type="checkbox"/> MasterCard			
Cash: Enclose correct change & enclose your order in an Envelope. Do not send Cash in the post. Credit Cards: A 50c transaction fee will apply for credit card transactions and will be added to your order total. The total will be charged to your card upon we key your order.	Signature	Card Number	Expiry Date
			CCV #

**STEP 5: RETURN THIS ORDER FORM TO HARLEYS BEFORE 14<sup>TH</sup> OF DECEMBER TO GUARANTEE SUPPLY OF ALL OF YOUR REQUIREMENTS.**

You can also order your back to school pack online!

[www.harleyseducational.com.au](http://www.harleyseducational.com.au)

All prices listed include gst and are subject to change without notice.

To view a full list of our terms & conditions go to [www.harleyseducational.com.au/terms\\_and\\_conditions](http://www.harleyseducational.com.au/terms_and_conditions).